

1. Login to your my.vdepot account
2. Go to 'PRODUCTS'
3. Click '+ ADD PRODUCT' along the top of the page

Work through the page adding in the required information into each input box.

4. Enter in the product name in the 'NAME' box
5. Enter your SKU
6. Enter barcode if applicable

If shipping non-GB orders you also need to fill in the following...

7. RRP, HS Code, Description, Origin

8. Once complete click 'SAVE'

2.

Dashboard

- Home
- Products
- Orders
- Deliveries
- Reports

Demo Account  
Demo Shop Ltd

**Product Sales**

Name	SKU	Total
Demo Womens T-Shirt - S	DEM-TSH-WS	3
Demo Womens T-Shirt - M	DEM-TSH-WM	3
Demo Womens T-Shirt - L	DEM-TSH-WL	2
Demo Journal - A5 - Blue	DEM-JNL-BLU-A5	1
Demo Gin Bottle - 70cl	DEM-GIN-70	1

3.

Product

- Home
- Products
- Orders
- Deliveries
- Reports

Choose Columns
Filter List

+ Add Product

Filter in page

x

	SKU	Name	Barcode	Stock	Available
<input type="checkbox"/>	DEM-FRI-IN-HAMPR-2	Friday Night In Hamper For 2		■ ■	■ ■
<input type="checkbox"/>	DEM-GIN-45-RETAILPACK-6	Demo Gin Bottle 45cl - Retailer Pack of 6		■ ■	■ ■
<input type="checkbox"/>	DEM-CHL-PIE-F1	Demo Chilled Pie Meal For 1		0	0
<input type="checkbox"/>	DEM-CHL-PIE-F2	Demo Chilled Pie Meal For 2		0	0
<input type="checkbox"/>	DEM-FRZ-CUR-F1	Demo Frozen Curry Meal For 1		56	56
<input type="checkbox"/>	DEM-FRZ-CUR-F2	Demo Frozen Curry Meal For 2		27	27
<input type="checkbox"/>	DEM-GIN-45	Demo Gin Bottle - 45cl		30	30
<input type="checkbox"/>	DEM-JNL-BLU-A5	Demo Journal - A5 - Blue		0	-1
<input type="checkbox"/>	DEM-JNL-RED-A5	Demo Journal - A5 - Red		0	0
<input type="checkbox"/>	DEM-GIN-70	Demo Gin Bottle - 70cl		23	23
<input type="checkbox"/>	DEM-TSH-WL	Demo Womens T-Shirt - L		45	43
<input type="checkbox"/>	DEM-TSH-WM	Demo Womens T-Shirt - M		43	42
<input type="checkbox"/>	DEM-TSH-WS	Demo Womens T-Shirt - S		44	42

Demo Account  
Demo Shop Ltd

Product Sets & Suppliers

**Product**

Filter

**Home**  
**Products**  
**Orders**  
**Deliveries**  
**Reports**

Friday Night In Hamper For 2  
DEM-FRI-IN-HAMPR-2

Demo Gin Bottle 45cl - Retailer Pack of 6  
DEM-GIN-45-RETAILPACK-6

Demo Chilled Pie Meal For 1  
DEM-CHL-PIE-F1

Demo Chilled Pie Meal For 2  
DEM-CHL-PIE-F2

Demo Frozen Curry Meal For 1  
DEM-FRZ-CUR-F1

Demo Frozen Curry Meal For 2  
DEM-FRZ-CUR-F2

Demo Gin Bottle - 45cl  
DEM-GIN-45

Demo Journal - A5 - Blue  
DEM-JNL-BLU-A5

Demo Journal - A5 - Red  
DEM-JNL-RED-A5

Demo Gin Bottle - 70cl  
DEM-GIN-70

Demo Womens T-Shirt - L  
DEM-TSH-WL

Demo Womens T-Shirt - M  
DEM-TSH-WM

**Name** **4.**

SKU:  **5.**

Barcode:  **6.**

Height:  Length:  Width:  Weight:

Insurance:  RRP:

HS Code:  Description:  Origin:  **7.**

Reorder:  Ignore:  Manage:  Archive:

**Demo Account**  
Demo Shop Ltd

Stock: **0**

Allocated: 0 Pre-Orderable: 0 Expected: 0

**PRODUCT HISTORY**

[None]

Expires: Batch Nos. Allocations

**Add Image**

**PRODUCT SETS**

Suppliers

Composite:

**8.**